

Nempnett Thrubwell Parish Council

Peter Hellier
7th May 2024

Parish Council meeting at 19:30 on 16th April 2024

Nempnett Thrubwell Village Hall

MINUTES

1. Attendance:
Councillors: Peter Hellier (PH - Chair), John Mallone (JM), Ingrid Wilms (IW), James Everett (JE), Peter Rendle (PR), Jane Batten (JB), George Ford (GF).
Ward Councillor: David Harding
Parish Clerk: Liz Horne (LH).
Members of the public- Stephen Read (SR)
2. Apologies.
None
3. Approval of minutes of meetings:
 - a. The minutes of the meeting held on held on 5th March 2024 were reviewed and approved.
Vote: 4.0
4. Public Participation:
 - a. SR reiterated an issue he raised in the last meeting about hedge cutting debris on the roads and the damage that could be caused to vehicles. In addition, a number of new potholes that have appeared. SR was reminded to report all issues on Fix My Street.
5. Declarations of Interest:
 - a. PH has an ongoing planning application at Hillcroft, Nempnett Street (23/03652/FUL).
 - b. JB also has an ongoing planning application at Rock House (22/02998/FUL).
6. Highways
 - a. JE highlighted issues in Pitt Lane.
7. Ward Cllr, DH gave updates on the following:
 - a. A resident has contacted the council about potholes but these were predominantly in North Somerset. DH advised the resident to Fix My Street for any potholes within the BANES area.
 - b. Listed building and planning- pre planning advice regarding energy efficiency is available.
 - c. Help for the elderly - Age Friendly Community workshop is taking place in Chew Magna 10th May 10am to 2pm. And BANES have set up community group to help offer advice for those looking for care for the elderly in rural areas. Contact details are available if needed.
 - d. Clean and Green – all services provided are still the same and can be found on the website.
 - e. Repair Fund -small sums of match funding available.
 - f. Local Plan consultation period ended at 5pm today.
8. Planning:
 - a. New applications:
None
 - b. Ongoing:
 - i. Parcel 0038 Green Lane 23/04581/VAR
 - ii. Hillcroft, Nempnett Street 23/03652/FUL
 - iii. Rugmoor Farm 23/04655/CONSLT

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- iv. Bellevue Farm 23/04702/FUL/Retrospective
- v. Merry Hill Farm 23/04580/FUL
- vi. Parcel 0578, Nempnett Street
- vii. Rock House 22/02998/FUL
- viii. Linden Grove 24/01307/FUL

A large extension built without planning permission . This will be discussed at the PC meeting in May.

- c. Decisions:
None
- d. Enforcement:
None

9. Finance:

- a. The bank reconciliation for 29th February 2024 to 31st March 2024 was reviewed. All agreed it was an accurate record. Vote 6:0.
- b. Payments for approval:
 - i. L Horne – Clerk's salary & expenses for February. £301.02. Vote 6:0
 - ii. ALCA Annual subscription £76.64 Vote 6:0
 - iii. Zurich Insurance renewal £257.60. Hold and add the new Coronation Seat.
 - iv. Village Hall Hire £307.50 Vote 6:0
 - v. Printer cartridge is needed at a maximum cost of approximately £60.00. Vote 6:0

Action: LH to research unbranded versions of the printer cartridge to find a cheaper option.

- c. Limited Assurance Review:
 - i. Annual Internal Audit Report was reviewed and approved by the council. Vote 6:0
 - ii. Standing Orders and Financial Regulations are to be reviewed and adopted by the council for 2024/25. Deferred to the next PC meeting in May.

ACTION: LH to email out the Standing Orders and Financial Regulations to all councillors

- iii. The Annual Governance Statement was reviewed and approved by the council, Vote 6:0
- iv. The Accounting Statements were reviewed and approved by the council, Vote 6:0
- v. The Certificate of Exemption was reviewed and approved by the council, Vote 6:0
- vi. It was agreed that the notice of Exercise of Public Rights would be displayed from 10th June to 19th July. Vote 6:0

- d. Annual accounts were reviewed and approved Vote 6:0

- e. Risk register reviewed.

ACTION: LH to make amends to the risk register as discussed and circulate.

- f. Community Infrastructure Levy. .
 - i. Jubilee seat- PH will need assistance to fit this week.
 - ii. Coronation Seat – slabs need to be laid before the bench can be fitted.

Action: LH to add the additional Coronation seat to the existing insurance policy.

10. Parish Councils Airport Association: No update until after the June PCAA meeting.

11. Electric vehicle charger at the village hall – No update available until the next meeting. JE to follow up.

12. Welcome pack for new NT residents: JB has a number of Nempnett Thrubwell millennium books which can be included.

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ACTION: IW will discuss with Gill Ford and bring to the next meeting to discuss and take forward.

13. Nature Action Plan- there is no need for this parish to have a Nature Action Plan, but PH would like to initiate a group to work on communal green spaces.
14. Website and email review-deferred to next meeting
15. Parish Green Spaces Group – as per item 13.

ACTION: PH is happy to host the initial meeting to kick start Communal Green Spaces initiative and will put notices up on the notice boards.

16. No notices will appear on the notice board by the village hall until it is repaired. Notices will continue to appear on the other 2 notice boards in the village.
17. Next meeting – 7.30pm, 7th May 2024

There being no other business the meeting closed at 21.00